**GET ALONG AT**

**MILLBROOK PRIMARY**

**ELMFIELD**

**SHEVINGTON**

### WIGAN

**WN6 8DL**

### DIRECT LINE 401030

**CHILDCARE CONTRACT FOR PURCHASED PROVISION IN GET ALONG**

**This agreement is between: AND**

Name: Get Along Parent/Carer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: Millbrook Primary School

 Elmfield Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Shevington

 Wigan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 WN6 8D

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For the care of:**

**Child’s full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Agreed starting date for child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Child’s class\_\_\_\_\_\_\_**

**During the period: 3rd September 2019 to 17th July 2020**

**CONDITIONS**

* Fees are payable two weeks in advance, providing two weeks credit at all times.
* Fees may also be paid one month **or** each half term **or** each term, in advance please. This payment will cover all sessions for which the child is enrolled including any sessions not attended by the child, for instance, due to sickness or unauthorised holidays taken during term time.
* Get Along accepts childcare vouchers and The Tax Free Childcare scheme payments, (if family is eligible, details on www.childcarechoices.gov.uk.)
* If you pay by cheque and your cheque is returned to school by our bank you will be charged if a banking fee is incurred.
* Fees can also be paid by D/D or S/O.
* Bank details:-  **Barclays Bank Ac No – 90367427 Sort Code – 20-55-58**
* Fees are calculated according to pre-booked sessions, however extra sessions can be booked at short notice, subject to availability. Payments for these sessions must be made on the day.
* Fees are reviewed periodically, but no increase will be made without at least one month’s notice being given.
* **Failure to pay in advance will result in the loss of your regular place.**
* Children attending other extra-curricular activities in school will be registered at Get Along at 3.15pm, have a light snack then go to their class, therefore the fee is still payable. Your child remains under the care of the Get Along staff for the duration of the booked session and will come back to Get Along as the activity ends.
* Should you wish to cancel Get Along sessions for the duration of the extra –curricular activities we cannot guarantee your child’s place will still be available to come back as the place would be offered to another family on our waiting list.
* Parents must contact Get Along if they are not going to pick up on time. There is a late collection after 5.15pm, **£5 for every 10 minutes**, to cover the cost of the staff who are legally required to stay with your child. Please contact staff at the earliest convenience on 01257 401030.

**CHILDCARE CONTRACT FOR PURCHASED PROVISION IN GET ALONG (page 2)**

* I understand that the school’s policies will apply to Get Along.
* I understand that Get Along will care for my child in line with the policies and procedures and I give consent to them caring for my child within that framework.
* I understand and accept that Get Along can not take care of sick children, in particular those with an infectious disease, diarrhoea, vomiting and high temperature. I understand that should my child become ill, that Get Along will follow procedures to contact me and I will be expected to make arrangements for the collection and alternative care of my child.
* Please ring, 01257-401030, to let us know if your child is ill and won’t be attending any sessions.
* Two weeks notice in writing is required on either side to terminate this agreement or two weeks fee in lieu of notice.

I wish to book the following sessions at Get Along from Tuesday 3rd September 2019

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Session** | **Cost** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Morning****7.45 – 8.50** | **£4.00** |  |  |  |  |  |
| **Afternoon 1****3.15 – 4.15** | **£4.00** |  |  |  |  |  |
| **Afternoon 2****3.15 – 5.15** | **£7.00** |  |  |  |  |  |
| **Any other / alternative requirements**  |  |

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent/Carer Date \_\_\_\_\_\_\_\_\_

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Get Along staff Date\_\_\_\_\_\_\_\_\_